





## Growing Together at Glynwood

Glynwood Gardens  
Gateshead  
Tyne & Wear  
NE9 5SY  
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| <b>Friday 07/11/ 2025</b>                                                                                                                |
| <b>November 2025</b>                                                                                                                     |
| Monday 10 <sup>th</sup> November - Friday 14 <sup>th</sup> November - Anti-bullying week                                                 |
| Monday 10 <sup>th</sup> November - Odd Socks Day - children to wear odd socks to school                                                  |
| Monday 10 <sup>th</sup> - 12 <sup>th</sup> November - Year Six residential trip to Robinwood                                             |
| Tuesday 11 <sup>th</sup> November - Wreath Laying at Low Fell War Memorial                                                               |
| Friday 14 <sup>th</sup> November - Children in Need Day - Non-uniform for a donation towards CIN.                                        |
| Friday 21 <sup>st</sup> November - Non-uniform day - donation for Winter Fair                                                            |
| Friday 28 <sup>th</sup> November - Winter Fair - 3:30pm - 4:30pm                                                                         |
| <b>December 2025 (Further dates to follow)</b>                                                                                           |
| Wednesday 10 <sup>th</sup> December - 2:30pm - Reception Nativity                                                                        |
| Thursday 11 <sup>th</sup> December - Christmas Jumper Day and Christmas Lunch                                                            |
| Friday 12 <sup>th</sup> December 2:30pm - Y1 Christmas Play                                                                              |
| Monday 15 <sup>th</sup> December - 2:30pm -Y2 Carols by Candlelight                                                                      |
| Tuesday 16 <sup>th</sup> December - Christmas Party Day - children to wear party clothes all day                                         |
| Wednesday 17 <sup>th</sup> December - 2pm Y3 and Y4 Carols at St. John's (Y3 lead the service)                                           |
| Thursday 18 <sup>th</sup> December - 2pm Y5 and Y6 Carols at St John's (Y5 lead the service)                                             |
| Friday 19 <sup>th</sup> December - Last Day of term                                                                                      |
| <b>January 2026</b>                                                                                                                      |
| Monday 5 <sup>th</sup> January - Pupils return to school                                                                                 |
| Thursday 8 <sup>th</sup> January - Pantomime in school for pupils                                                                        |
| Friday 23 <sup>rd</sup> January - French Day - pupils to wear red, white and blue                                                        |
| Thursday 29 <sup>th</sup> January - 9am Phonics and Phonics screening workshop for Year One parents                                      |
| <b>February 2026</b>                                                                                                                     |
| Tuesday 10 <sup>th</sup> February - Safer Internet Day                                                                                   |
| Tuesday 10 <sup>th</sup> February - 3:15 - 4:15pm - Y1 and Y2 Valentine Disco (children who attend can wear disco clothes for the day)   |
| Wednesday 11 <sup>th</sup> February - 3:15 - 4:15pm - Y3 and Y4 Valentine Disco (children who attend can wear disco clothes for the day) |
| Thursday 12 <sup>th</sup> February - 3:30 - 4:30 - Y5 and Y6 Valentine Disco (children who attend can wear disco clothes for the day)    |
| Friday 13 <sup>th</sup> February - Staff Training Day - school closed to pupils                                                          |
| Friday 20 <sup>th</sup> February - Last day of school for pupils                                                                         |
| <b>March 2026</b>                                                                                                                        |
| Monday 2 <sup>nd</sup> March - Pupils return to school                                                                                   |
| Thursday 5 <sup>th</sup> March - World Book Day                                                                                          |
| Friday 20 <sup>th</sup> March - Red Nose Day - non-uniform day for a charitable donation                                                 |
| Friday 27 <sup>th</sup> March - Faith Day - Parents/ Carers into class to look at children's RE work from 2:45pm                         |

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| <b>April 2026</b>                                                                                           |
| Thursday 2 <sup>nd</sup> April - Last Day of term for pupils                                                |
| Monday 20 <sup>th</sup> April - Pupils return to school                                                     |
| <b>May 2026</b>                                                                                             |
| Monday 4 <sup>th</sup> May - Bank Holiday - School closed                                                   |
| Monday 11 <sup>th</sup> May - Thursday 14 <sup>th</sup> May Year Six SATs week                              |
| Friday 22 <sup>nd</sup> May - Last Day of the half term                                                     |
| <b>June 2026</b>                                                                                            |
| Monday 1 <sup>st</sup> June - pupils return to school                                                       |
| Monday 1 <sup>st</sup> June - Friday 5 <sup>th</sup> June - Year Four multiplication check                  |
| Monday 8 <sup>th</sup> June - Friday 12 <sup>th</sup> June - Phonics screening                              |
| Friday 12 <sup>th</sup> June - Rainbow Day - Diversity Celebration - Children to wear non-school uniform    |
| Monday 15 <sup>th</sup> June - Thursday 25 <sup>th</sup> June - Glynwood Art, Craft and Music Festival      |
| Wednesday 24 <sup>th</sup> June and Thursday 25 <sup>th</sup> June - Glynwood Art festival exhibition opens |
| Thursday 25 <sup>th</sup> June - 3:30pm - 4:30pm - Summer Fair                                              |
| Friday 26 <sup>th</sup> June - School Closed to pupils                                                      |
| <b>July 2026</b>                                                                                            |
| Friday 10 <sup>th</sup> July - Reports out to pupils                                                        |
| Friday 17 <sup>th</sup> July - 9:15am - Year Six Leavers Assembly                                           |
| Friday 17 <sup>th</sup> July - Last Day of academic year 2025-26                                            |
| <b>September 2026</b>                                                                                       |
| Tuesday 1 <sup>st</sup> September - Teacher Training Day - school closed to pupils                          |
| Wednesday 2 <sup>nd</sup> September - pupils return to school for new academic year.                        |



**Glynwood Community  
Primary School**  
Growing Together at Glynwood





# Glynwood Community Primary School

Growing Together at Glynwood

Dear Families,

As we move into the second half of the autumn term, there are lots of exciting events and opportunities taking place across our school community. **Please see the dates above for information about our winter shows, Christmas performances and Carol services.**

## [Anti-bullying week - Starting Monday 10<sup>th</sup> November](#)

We will be launching Anti-Bullying Week with Odd Socks Day on Monday. Children are encouraged to come to school wearing odd socks to celebrate what makes each of unique! Any odd socks will do!

The week will begin with a special assembly to share important messages about kindness, respect and standing up for others.

## [Children in Need - Friday 14<sup>th</sup> November](#)

On Friday, we will be supporting Children in Need with a non-uniform day. Children can come to school in their own clothes for a small donation that can sent in cash or made via ParentMail. Thank you for your continued generosity in supporting this wonderful cause.

## [Year 6 Residential- Robinwood](#)

Our Year Six children are heading off on their Robinwood residential trip next week. We know that they will have an amazing time developing teamwork skills, building confidence, and creating lasting memories. We look forward to hearing all about their adventures when they return!

## [Remembrance Day](#)

On Remembrance Day, our Year 5 School Councillors will represent Glynwood by laying a wreath at the Boer War Memoria in Low Fell. We are very proud of them for taking part in this important act of remembrance on behalf of our school community.

## Reception Intake 2026

We are now holding tours for prospective Reception families for our September 2026 intake. If you know any families who may be interested in joining our school, please do encourage them to get in touch with the school office to arrange a visit.

## Winter Fair - Friday 28<sup>th</sup> November

Our Winter Fair will take place on Friday 28<sup>th</sup> November from 3:30pm - 4:30pm. We are really looking forward to our fair later this month.

A reminder, that in preparation for the fair, we will be holding a **non-uniform day on Friday 21<sup>st</sup> November to collect donations for some of the stalls:**

- Early Years and Key Stage One (Nursery to Y2)- please bring a chocolate bar
- Key Stage Two (Year 3 -6) - please bring a bottle of something (no alcohol please)

Thank you in advance for your support - it really helps make these events a success.

Many thanks, as always, for your continued support and for being such an important part of our school community.

Best wishes for a great week ahead.

Vicky Nellis (Head Teacher)



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# Our Safeguarding Children Team

Designated Safeguarding Lead



Name: Mrs Nellis

Designated Safeguarding Deputy



Name: Mr Otterson

Designated Safeguarding Deputy



Name: Mrs Birkbeck

Designated Safeguarding Deputy



Name: Mrs Brunskill

Designated Safeguarding Deputy



Name: Mrs Lowres

Designated Safeguarding Deputy



Name: Mrs Commons

Designated Safeguarding Deputy



Name: Mrs Etherington

Designated Safeguarding Deputy (After School Club)



Name: Helen Moss

If you are concerned about a child, please talk to us

## Child Protection and Safeguarding

Child Protection and Safeguarding are always an absolute priority in school. Our designated safeguarding leads and deputies are: Vicky Nellis (Head Teacher), Simon Otterson (Deputy Head), Sarah Brunskill (Assistant Head), Esther Commons (SENDco), Jude Etherington (Curriculum leader), Vic Birkbeck (Family Support Worker), Helen Moss (Afterschool club lead). Please talk to any of us about any concerns that you may have. Posters displaying photos of the designated safeguarding leads are displayed around school.

If you have concerns about a child in your community, you have a number of options:

- 1) You can call 101 and ask for some welfare advice. This can be done anonymously.
- 2) You can visit the NSPCC website on: <https://www.nspcc.org.uk/keeping-children-safe/reporting-abuse/report/> or you can call the NSPCC helpline on 0800 800 5000, You can report concerns here anonymously too.



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Dear Families,

It is really important that we work together to improve attendance for all of our children. One area which can be contentious is term-time holiday requests. We need families to be open and transparent regarding holidays (for safeguarding reasons and so children aren't asked to lie), but the statutory and legal guidance around this is much stricter and is a national priority for the government.

**I know that the vast majority of families do not take term-time holidays, so I apologise for the blanket communication, but it is vital that families understand the systems and the legal guidance.**

Leave of absence forms should continue to be completed for **ALL** requests. If you feel that you have exceptional circumstances around a term time leave of absence request for your child (as in there are exceptional reasons why the absence has to take place on a very specific date in term time for an exceptional reason (as outlined below)) then this needs to be outlined in writing. I will then consider the information provided to me and the decision will be made whether to authorise the absence, but again I must reinforce, I can now only authorise term-time leave of absence requests in the most exceptional circumstances and these will be very rare.

**Holidays will not be authorised.**

I am more than happy to discuss any aspect of your child's learning or well-being and have an open-door policy for this, however **term-time leave of absence procedures are very clear and I am not willing to discuss decisions made with families.** I will also not discuss other children's absences for confidentiality and GDPR reasons. When guidance is very clear, as it is now, questioning decisions made puts everyone in a difficult position and can put a strain on relationships between school and families, which we want to avoid at all costs. Aggressive communication towards staff will also not be accepted for any reason, including communication around term-time leave of absence requests.

Please see the guidance below which is taken from our Attendance Policy which meets the legal and statutory requirements set out by the Department for Education. This is the same as the communication sent out to parents in previous newsletters.

Best wishes

Vicky Nellis

Head Teacher

## **4.1 Approval for term-time absence**

The headteacher will only grant a leave of absence to a pupil during term time if they consider there to be 'exceptional circumstances'. A leave of absence is granted at the headteacher's discretion, including the length of time the pupil is authorised to be absent.

We define 'exceptional circumstances' as **where there are unavoidable reasons for the leave of absence not falling during school holiday time. For example, visiting a very sick relative in a different area or country, an immediate family member's wedding or an immediate family member's funeral. Exceptional Circumstances also apply if a child is involved in sporting or creative events, but school do need evidence of these dates.**

**Exceptional circumstances are truly exceptional and this will be applied consistently across all requests.**

The school considers each application for term-time absence individually, taking into account the specific facts, circumstances and relevant context behind the request.

Any request should be submitted as soon as it is anticipated and, where possible, at least 3 weeks before the absence, and in accordance with any leave of absence request form, accessible via the school office or the school website. The headteacher may require evidence to support any request for a leave of absence.

### 4.3 Legal sanctions

The local authority can fine parents for the unauthorised absence of their child from school, where the child is of compulsory school age.

**Warning letters are no longer issued.**

If issued a fine, or penalty notice, each parent must pay £80 within 21 days or £160 within 28 days. The payment must be made directly to the local authority.

Penalty notices can be issued by a local authority officer or the police.

The decision on whether or not to issue a penalty notice may take into account:

- The number of unauthorised absences occurring within a rolling academic year
- One-off instances of irregular attendance, such as holidays taken in term time without permission
- Where an excluded pupil is found in a public place during school hours without a justifiable reason

If the payment has not been made after 28 days, the local authority can decide whether to prosecute or withdraw the notice.

The first penalty notice issued to a parent in respect of a particular pupil will be charged at £160 if paid within 28 days. This will be reduced to £80 if paid within 21 days.

- A second penalty notice issued to the same parent in respect of the same pupil is charged at a flat rate of £160 if paid within 28 days.
- A third penalty notice **cannot be issued** to the same parent in respect of the same child **within 3 years of the date of issue** of the first. In a case where the national threshold is met for a third time (or subsequent times) within those 3 years, alternative action should be taken instead. This will often include considering prosecution, but may include other tools such as one of the other attendance legal interventions.



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